

Latino Museum Studies Program (LMSP) Predoctoral and Postdoctoral Fellowships Overview and Application Reference Guide

Fellowship Overview

Predoctoral Fellowship

The Predoctoral Fellowship is offered to predoctoral students to conduct independent research and to utilize the resources of the Institution with members of the Smithsonian professional research staff serving as advisors and hosts.

Predoctoral Fellowship Eligibility

Students enrolled in a university as candidates for the Ph.D. or equivalent are eligible for predoctoral fellowships. By the time the appointment begins, the university must approve the undertaking of dissertation research at the Smithsonian Institution and certify that requirements for the doctorate, other than the dissertation, have been met.

Predoctoral Stipend

\$42,000 per year for 12 months, plus up to \$5,000 research allowance.

Postdoctoral Fellowship

The Postdoctoral Fellowship is offered to scholars up to seven years beyond the Ph.D. to conduct independent research and to utilize the resources of the Institution with members of the Smithsonian professional research staff serving as advisors and hosts.

Postdoctoral Fellowship Eligibility

For scholars up to seven years beyond the Ph.D. If you have taken a “leave of absence” from research and wish to apply under the postdoctoral fellowship application instead of senior fellowship application which makes you 7 or more years out from receiving your Ph.D., please provide a justification in the additional information section at the end of the application.

Postdoctoral Stipend

\$55,000 per year for 12 months, plus up to \$5,000 research allowance.

Application Reference Guide

All Applications are submitted through the Smithsonian Online Academic Appointment System (SOLAA)

<https://solaa.si.edu/solaa/#/public>

Deadline

- All applications must be submitted by **November 1, 2022 11:59 PM EST.**

Notification Date

- April 2023

Application Materials Guideline

- Please upload all application materials as **PDFs**.

Abstract

- No more than one (1) page, double spaced.

Bibliography

- Bibliography of literature relevant to the applicant's proposed research.

Research Proposal

- The full statement of your research you plan to undertake at the Smithsonian.
- No more than 6 pages, double spaced (excluding all other parts of the application, such as the abstract and bibliography). Paper size should be 8.5 by 11 inches (210 mm x 297 mm). Do not use a font size smaller than 11 point.

In preparing your proposal, be sure to provide and address the following:

- A description of the research you plan to undertake at the Smithsonian Institution, including the methodology to be utilized.
- The importance of the work, both in relation to the broader discipline and to your own scholarly goals.
- Justification for conducting your research at the Smithsonian and utilization of research facilities and resources.
- Identification of the member of the Smithsonian's research staff who might serve as your principal advisor/host. Also identify potential co-advisor(s) and/or consultant(s) if applicable. The publication, [Smithsonian Opportunities for Research and Study](#), contains the necessary information on staff research specialties and current departmental interests to help you determine which staff members are best suited to your research needs. Research staff may be named by applicants to serve as principal advisors, co-advisors or consultants. Affiliated research staff may be named as co-advisors or consultants if they will be in residence during at least a portion of the tenure period proposed. You are strongly encouraged to correspond with your proposed advisor(s) as you prepare your proposal.

Budget and Justification

- Budget and justification for equipment, supplies, research-related travel costs, and other support required to conduct the research itself (excluding stipend and relocation costs). You may not include funding to do any direct hires. You are encouraged to discuss potential research costs with your proposed advisor(s) before submitting your application. Budget should not include daily living expenses such as rental or food. These can only be requested for research related travel costs.
- If the funds required to support the research exceed the maximum research allowance of \$5,000 per year, please explain the source of additional funds.

Curriculum Vitae (CV)

- Please provide a current CV (please limit to 4 pages maximum) in PDF.
- Include previous and current fellowships, grants, and/or awards.
- If English is not your native language, describe the level of your proficiency in reading, conversing, and writing in English.

Diversity Statement (Upload in "Other" material)

- Please address the following: How your perspective, experience, and/or project contribute to a more inclusive, diverse, and equitable discipline.
- No more than one (1) page, double spaced.
- Upload the diversity statement under the application material name "Other" in SOLAA.

Timeline

- Estimate of the time period for each phase of the research proposed for the full time period (regardless of length of fellowship proposed). Length of fellowship can range between 3 months and 1 year.

Transcripts (unofficial are acceptable) (you may upload up to three 3MB files as PDFs)

- Applicants for predoctoral and postdoctoral fellowships need only submit graduate transcripts.
- Please ensure that transcripts are not uploaded with password protection.
- If transcripts or other materials are not in English the applicant should provide translations.

References – from two appropriate persons selected by you.

- Include the names and email addresses of two persons familiar with your work. Please, do not use your proposed Smithsonian advisor(s) or consultant(s) as your referees.
- All reference letters are considered confidential unless confidentiality has been waived by the referee.
- Provide a copy of your proposal and a copy of the Letter to Referee (downloadable pdf) to your referees.
- Through SOLAA you will send an email from the system to these referees so they can provide references through the SOLAA system. Please note: referees will not be able to view your application and you may send the request any time prior to submission. They will still be able to submit their reference before or after you submit your application.
- Referees are encouraged to submit references no later than the application due date. However, references can be submitted after the deadline and but there is no guarantee it will be included once the review process begins.
- Applicants can check their SOLAA application to determine if letters of recommendation have been submitted or not. Applicants are encouraged to follow-up with referees who have not yet submitted.

The Smithsonian Fellowship Program does not discriminate on grounds of race, creed, sex, age, marital status, condition of handicap, or national origin of any applicant.

No employee or contractor of the Smithsonian Institution may hold a Smithsonian fellowship during the time of his/her employment or contract, nor may an award be offered to any person who has been employed by or under contract to the Institution in the previous year, without the prior approval of the Office of Fellowships.