

Program Application Materials

Submit all documents in **PDF format**

- Resume/CV.** No more than 2 pages.
- Transcripts.** Unofficial transcripts are acceptable; please avoid password protection if possible.
- Reference Letter**
- Personal Statement – Choose ONE of the following options:**

OPTION 1 - Answer the following prompts in 500-750 words. Include final word count at the end of your essay:

Explain your interest in exploring a museum career. Be sure to address the following points:

- Describe your interest in the museum field.
- What are your career goals after college and how would participating in LMSP help you accomplish these goals?
- What do you hope to contribute to this experience? How do your identities, life experiences, and/or perspectives shape your work (academic, professional, or community work)? How would they shape your contributions to your internship project, the LMSP program, and the Smithsonian more broadly?

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OPTION 2 - Answer the following prompt in at least 250 words AND submit a 2–3-minute video. Include the final word count AND a link to your video at the end of your essay. Your video must go beyond what you share in your short essay:

Explain your interest in exploring a museum career. Be sure to address the following points:

- Describe your interest in the museum field.
- What are your career goals after college and how would participating in LMSP help you accomplish these goals?
- What do you hope to contribute to this experience? How do your identities, life experiences, and/or perspectives shape your work (academic, professional, or community work)? How would they shape your contributions to your internship project, the LMSP program, and the Smithsonian more broadly?

- Practicum Selection Statement – Indicate your top two (2) practicum choices by listing them in order of interest by project name and number. Write a short interest statement for each practicum. (250-word minimum for each practicum; include final word count at the end of each)**
 - Clearly explain why these practicums are of interest to you and how they will benefit your career goals.
 - Describe your interest in the focus areas covered in the practicums you chose.
 - Please describe how your skills and experience will contribute to your practicum work.

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- If the practicum lists specific requirements, please address how you meet the requirement for the practicum.

- Portfolio** – Please share 1-2 examples of your work. This can include an existing writing sample, an artist or design portfolio, video, or any other work that demonstrates the skills you wish to highlight in your application. Be sure to read practicum descriptions for any practicum-specific requirements and be sure to include them in your portfolio materials.
 - If you are uploading a file (PDFs only), please upload it in the “Application Materials” section of SOLAA.
 - If you are sharing a link, please include it where prompted in the “Applicant Questions” section of SOLAA.

Reach out with your questions, big or small: Ana Reyes reyesa2@si.edu .