



## FY 2020 LATINO INITIATIVES POOL (LIP)

The allocation of Latino Initiatives Pool awards is dependent on the receipt of the Smithsonian's FY 2020 Federal appropriation.

### Important Dates

September 4, 2019      Application is available at: [http://latino.si.edu/Resources/Latino\\_Initiatives\\_Pool](http://latino.si.edu/Resources/Latino_Initiatives_Pool)

October 23, 2019      **Application Deadline (Paper & Electronic)**

### Submission Steps

1. Carefully review UPDATED guidelines and application instructions.
2. Complete the application form, print, and obtain signatures. Please allow your financial manager ample time to review the application and proposed budgets prior to submission.
3. Retain a copy of all application materials for your records.
4. Submit your application with the following guidelines:
  - Make eight (8) hole-punched copies of all the application material. Please print double sided if possible. If images are included, they should be in color.
  - DO NOT STAPLE THE MATERIALS. Please separate the eight (8) copies with color dividers or bind each set with a clip. Do not submit binders.
  - Please also provide an electronic copy of your application via Dropbox to [BossaD@si.edu](mailto:BossaD@si.edu).
    1. Application and supporting documents will be accepted as word files, PDFs, and single tab spreadsheets. For more information on how to share documents via Dropbox refer to this [link](#).
    2. **Please save your file with unit acronym first, followed by brief proposal name (ex. SLC\_XYZ\_Proposal)**
5. Deliver the completed application to the Smithsonian Latino Center by **3:00 p.m. on Wednesday, October 23, 2019**. Electronic submissions must also be emailed **by this time**. Materials received after the deadline will not be considered.

Materials should be sent or delivered to:

**Smithsonian Latino Center**  
**600 Maryland Ave., SW Suite 7042 MRC 512**  
**Washington, D.C., 20013-7012**  
**Attn: Diana C. Bossa Bastidas**

#### INQUIRIES

For more information about the guidelines or application process, please contact Diana C. Bossa Bastidas at 202-633-0804 or [BossaD@si.edu](mailto:BossaD@si.edu).